

Industrial Truck/Forklift



The Industrial Truck/Forklift training program is designed to meet entry-level workforce needs of any business that employs industrial truck/forklift operators.

Expectations & Requirements

While on the job, you will be expected to display the following traits at all times:

- Punctuality and dependability
- Attention to detail and accuracy
- Cooperation
- Ability to actively listen
- Capacity to communicate effectively
- Self-control

LEARNING OBJECTIVES

- Move levers or controls that operate lifting devices, such as forklifts, lift beams with swivel-hooks, hoists, or elevating platforms, to load, unload, transport, or stack material.
- Inspect product load for accuracy and safely move it around the warehouse or facility to ensure timely and complete delivery.
- Manually or mechanically load or unload materials from pallets, skids, platforms, cars, lifting devices, or other transport vehicles.
- Position lifting devices under, over, or around loaded pallets, skids, or boxes and secure material or products for transport to designated areas.
- Weigh materials or products and record weight or other production data on tags or labels.
- Perform routine maintenance on vehicles or auxiliary equipment, such as cleaning, lubricating, recharging batteries, fueling, or replacing liquefied-gas tank.
- Move controls to drive gasoline-or electric-powered trucks, cars, or tractors and transport materials between loading, processing, and storage areas.
- Operate or tend automatic stacking, loading, packaging, or cutting machines.
- Signal workers to discharge, dump, or level materials.
- Hook tow trucks to trailer hitches and fasten attachments, such as graders, plows, rollers, or winch cables to tractors, using hitch-pins.
- Turn valves and open chutes to dump, spray, or release materials from dump cars or storage bins into hoppers.

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Minimum Entrance Requirements

Students wishing to enter the Industrial Truck/Forklift training program are not required to meet minimum academic levels in reading or math. However, students should be able to walk, stand, stoop, squat, bend, and sit for moderate to prolonged periods of time. They should also be able to tolerate extreme temperatures, dust, allergens, noise, and chemicals. They should have good communication skills, vision, and functional use of hands, arms, prosthetics, and/or arm stick devices.

Course Duration and Sequence

Students wishing to enter the Industrial Truck/Forklift training program should plan to spend approximately 8 weeks or 200 hours in training.

Please note that with the addition of ancillary services as well as individual pace, student completion timelines will vary.

Career Options

Upon completion of the Industrial Truck/Forklift training program, students will be ready to obtain entry-level employment in the following areas: Industrial Truck/Forklift Operator.

- **Industrial Truck/Forklift Operator:** Performs tasks related to setting up and inspecting material moving equipment; controlling equipment with levers, wheels, or foot pedals; moving material according to a plan or schedule; signaling and directing workers to load, unload, and position materials; keeping a record of the materials being moved and the location to which those materials are being moved; inspecting and making minor repairs to equipment; and other duties as assigned.

All students enrolled in the Industrial Truck/Forklift training program will have the opportunity to obtain a 3-year renewable OSHA-approved Industrial Truck/Forklift Operator's license.



Upon completing this training, students may go on to work in a multitude of places including, but not limited to retail stores, manufacturing plants, warehouses, wholesalers, construction areas, etc.

